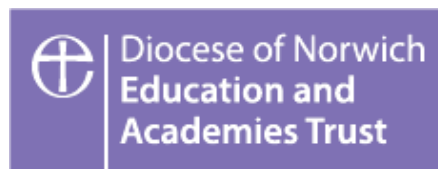


**The Nar Valley Federation**  
**Local Governance Committee Meeting**  
**6pm on Tuesday 7<sup>th</sup> October 2025**  
**At Castle Acre CE Primary Academy or via Teams**



*'Let your light shine'*  
 Matthew 5:16

***We aim to become a community which nurtures individuals to develop a sense of belonging, purpose and self-belief in order for all to flourish and shine.***

Our values of respect, responsibility, kindness, courage, hope and forgiveness are clearly illustrated in the parable of the Good Samaritan (Luke 10:25-37). This powerful message provides a basis to enable our children to flourish and shine as unique individuals.

<b>Autumn 1 2025 Agenda</b>		
<b>Item</b>	<b>Lead</b>	<b>Supporting Documents</b>
<b>1. Opening formalities</b> 1.1 Opening Prayer 1.2 Receive Apologies for Absence 1.3 Consent/Non-consent to absence	Chair	
<b>2. Annual Governance Tasks</b> 2.1 Notice to update register of interests and confirmations on GovernorHub 2.2 Adopt <a href="#">LGB Code of Conduct</a> 2.3 Receive Scheme of Delegation 2.4 Receive <a href="#">Terms of Reference</a>	Governance Professional	Governor Profile on GovernorHub
<b>3. Minutes and Actions</b> 3.1 Approve the minutes of the meeting held on 8/7/2025 3.2 Review actions from previous meetings	Chair	Minutes Actions List
<b>4. Academy Vision</b> 4.1 Discuss the vision and review it in line with the following questions: Does the vision reflect the current context of the community? (i.e. who we are) Does the vision offer a strategic direction for the school? (i.e. what are we doing) Does the vision have the intended impact and how do you know (i.e. why are we here) 4.2 Write or set an action point to write a letter from governors to the community restating the school's vision and their role in it. 4.3 Agree plan for presentations from leaders, linked to vision and ethos integration into the curriculum, to the LGC 4.4 Approve the RE Curriculum	Governors  Governors/ Chair Governors/ HT HT/RE Lead	<a href="#">The SIAMS Framework – Governance Tasks and Duties</a>  RE Curriculum
<b>5. Monitoring</b> 5.1 Receive any outstanding monitoring feedback from last term. <i>(Including Annual Pupil Premium and Sport Premium, plus Website Compliance Audit from Summer term)</i> 5.2 Agree monitoring plan for the year.	All	<a href="#">LGC Schedule of Business</a> <a href="#">Monitoring Resources</a>

<p><b>6. Safeguarding</b></p> <p>6.1 Receive Trust issued updated Safeguarding Policy and assign action to ensure safeguarding policy signed and on website.</p> <p>6.2 Update Safeguarding Training record and set a deadline for any governors outstanding</p>	<p>HT/Chair</p> <p>Chair/Gov Professional</p>	<p>Trust Safeguarding Policy</p> <p>GovernorHub training record</p>
<p><b>7. Policies and Compliance</b></p> <p>7.1 Receive a list of new and updated Trust policies for information/assurance.</p> <ul style="list-style-type: none"> <li>• Safeguarding</li> <li>• Staff Grievance Procedure</li> <li>• Shared Parental Leave Policy</li> <li>• Redundancy and Restructure Policy (<b>replaces HR19 Staffing Adjustment Policy</b>)</li> <li>• Domestic Abuse Policy</li> <li>• Sexual Harassment Policy (new policy)</li> <li>• Charging &amp; Remissions Policy</li> </ul>	<p>Governance Professional</p>	<p>List on agenda</p>
<p><b>8. Governor CPD and Succession</b></p> <p>8.1 Plan/Review CPD/Induction for Governors (including Safer Recruitment and Safeguarding training)</p> <p>8.2 Review and update LGC written Succession Plan. <i>(Elect Chair and Vice Chair due to resignation of BG)</i></p>	<p>Chair</p>	<p>Skills audit and training records</p> <p><a href="#">Succession plan template and guidance</a></p>
<p><b>9. Reflection and Close</b></p> <p>9.1 Closing Prayer</p>	<p>Chair</p>	

**Useful links**

**Scheme of Delegation**

[Monitoring Resources including “What do we do and how do we do it?”](#)

[Schedule of Business](#)

[Governor Training](#)

Safeguarding

Staff Grievance Procedure

Shared Parental Leave Policy

Redundancy and Restructure Policy (**replaces HR19 Staffing Adjustment Policy**)

Domestic Abuse Policy

Sexual Harassment Policy (new policy)

Charging & Remissions Policy